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# THE GAZETTE OF MEGHALAYA

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Shillong, Thursday, March 12, 2015

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

### Advertisements and Notices by Government Offices and Public Service

#### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

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M 

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Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A. 

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 B. 

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## 8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

## 9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7
1.						
2.						
3.						
4.						
5.						
6.						

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

## 11. Present occupation, if any :

## 12. Previous appointment held, if any :

## 13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

## 14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

## 15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 18th February, 2015.

**QUOTATION NOTICE**

**No.SERC/SHG/TB-90/2014-2015/304.**—Sealed Quotation affixing non-refundable Court Fees Stamp worth ₹ 300/- (Rupees three hundred) only, purchased in Meghalaya is hereby invited from Class-I Contractors/Class-I Suppliers of P.H.E. Department Meghalaya having Registration No. for the year 2014-15/Manufacturers or their authorized agents for the below mentioned materials.

The quotation will be received in the office of the Undersigned up to 3.00 P.M. of 18th March, 2015 and will be opened on the same date & time in presence of the Quotations or their authorised agents who would like to be present.

Detailed Specifications and other terms & conditions may be had from the office of the undersigned on any working days with effect from 24th February, 2015 to 18th March, 2015 with an application and on payment of ₹ 500/- (Rupees five hundred) only, in cash.

SI. No.	Name of work	Division
1	Supply, Installation, Testing and Commissioning of Diesel Generator set of 50 KVA, 220 Volt, 50 HZ (Three Phase) air cooled, water proof, canopy type, noise free, four strokes, manual start with key (self start) with all necessary items as on display of digital multi parameter (like volt-meter, ampere-meter, frequency meter, KW meter etc.) and other features as per Company design to run a 20HP Water Pump under Mawbynna Combined W/S/S.	P.H.E. Sewerage & Drainage Division, Shillong.

**N. P. GUPTA,**  
Superintending Engineer (PHE),  
Rural Circle, Shillong.

Shillong, the 18th February, 2015.

No.SAN.10/2015/1.

Quotation in sealed cover affixing a Court Fee Stamp of Rs. 25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto 1.00 P.M. on the 25.3.2015 in connection with the supply of Rubber Stamps and Brass Seals to the Meghalaya (Civil) Secretariat for the year 2015-2016 and until fresh appointment is made, which ever is earlier. The quotation (s) will be opened on the same date from 1.30 P.M. in the presence of the quotationer (s) or without them.

Sl. No.	PARTICULARS	UNIT
1.	Rubber Stamp upto 7 cms.	Per line
2.	Rubber stamp round 3.7 cms. dia & oval 3.7 cms. x 2.5 cms. dia :- (a) With Ashoka Pillar (b) Without Ashoka Pillar	Each Each
3.	Rubber stamp round 5 cms. dia & oval 2.5 x 1.36 cms. dia :- (a) With Ashoka Pillar (b) Without Ashoka Pillar	Each Each
4.	Rubber stamp round 2.5 cms. dia & oval 2.5 x 1.86 cms. dia :- (a) With Ashoka Pillar (b) Without Ashoka Pillar	Each Each
5.	Brass seal 1.86 cms. dia & oval 2.5 cms. dia :- (a) With Ashoka Pillar (b) Without Ashoka Pillar	Each Each
6.	Revolving date stamp	Each
7.	Border line	Per line
8.	Revolving Neckle plated date stamp with office name engraved	Each
9.	Signature seal	Each
10.	Signature space	Each
11.	Self Inking Stamp (Turbo) 2 lines upto 5 cms.	Each.
12.	Self Inking Stamp (Turbo) 3 lines upto 5 cms.	Each.
13.	Self Inking Stamp (Turbo) 4 lines upto 5 cms.	Each.
14.	Self Inking Stamp (Turbo) 5 lines upto 6 cms.	Each.

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm (s) will have to supply the same from time to time on demand.

The following particulars should be submitted by the Firm (s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of Rs.600/- (Rupees six hundred) only should be deposited by the Non-tribal Firm (s) and Rs.300/- (Rupees three hundred ) only by the Tribal Firm (s) in the form of a Call Deposit/Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm (s) will be retained for a period of 1 (one) year or till fresh appointment is made.

2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.
9. In a situation, where a large number of tenderers quoted the same rate, thereby framing a cartel, such tenders will be summarily rejected.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Govt. as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supplying the Rubber Stamps indented for. The Supplier (s) may also be debarred from taking any Govt. contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, "QUOTATION FOR SUPPLY OF RUBBER STAMPS AND BRASS SEAL FOR THE YEAR -2015-2016".

**E. LYNGDOH,**  
Joint Secretary to the Govt. of Meghalaya,  
Secretariat Admn. Department, Nazarat.

Shillong, the 12th February, 2015.

**No.PW/Admin-76/2008/71** - The following Assistant Engineers & Junior Engineers of P.W.D., Meghalaya are declared to have passed the Professional Examination in Accounts held on 04.10.2014 (The result declared is not according to merit)

<u>Sl. No.</u>	<u>Name of Assistant Engineers/Junior Engineers</u>
1.	Smti Baphindamanbha Nongbsap
2.	Shri Kenny Kharsyntiew
3.	Shri Kitdorlang Lyndem
4.	Smti Melamon Lyngdoh
5.	Shri Rosendro Marak
6.	Shri Surojit Marak
7.	Shri Shyfarlyn Marbaniang
8.	Shri Wonleestar Nongkhlaw
9.	Shri Wailad Wan-I longwai
10.	Shri Curzon R. Sangma
11.	Shri Sengchang R. Marak

**No.PW/Admin-76/2008/71-A** - The following Assistant Engineers & Junior Engineers P.W.D., Meghalaya are declared to have passed the Professional Examination in Engineering held on 19.10.2013. (The result declared is not according to Merit)

<u>Sl. No.</u>	<u>Name of Assistant Engineers / Junior Engineers</u>
1.	Baphindamanbha Nongbsap
2.	Shri Bantei Bor Shadap,
3.	Smti Melamon Lyngdoh
4.	Shri Shyfarlyn Marbaniang

**A. CHEN,**

Under Secretary to the Government of Meghalaya,  
Public Works (R & B) Department, Admn., Branch.

Williamnagar, the 18th February, 2015.

**QUOTATION**

**No.BN-5/MLP/QM/12-A/14-15/145.**

Sealed tender affixing non refundable court fee stamp of Rs 20/- (Rupees Twenty) only are invited from the local firms/dealers for supply of Dry Firewood for the financial year 2015-2016 to this office and will received by the undersigned during office hour on or before 10/03/2015 at 1100 hours and will be opened on the same days at 1200 hours by a Board of officers in presence of the tenders or their representatives if any. Quotation received by post or by hand beyond that date/time will not be entertained.

The tenders will have to furnish the following document:-

- a). Attested valid VAT clearance certificate including Tax Identity Number (TIN).
- b). Attested up to date professional tax clearance certificate.
- c). Attested valid copy of trading license for Non-Tribal tenders.
- d). Financial stability certificate from any recognized Bank.
- e). An under taking that the supply will be carried out by himself/herself.
- f). Earnest Money of Rs. 2000/- (Rupees – Two Thousand) only in case of Non-Tribal and Rs. 1000/- (Rupees – one Thousand) only in case of Tribal in any one of the following from.
  - a. Crossed Bank Draft only.
  - b. Deposit of Call payable to the Commandant 5<sup>th</sup> MLP Bn. Samgong, at any National Bank, Williamnagar.

The undersigned also reserve all the right to reject any or all of the quotation without assigning any reason hereof and does not bind himself to accept the lowest rate, the rate quoted should be inclusive of all taxes and the delivery should be made up to the head quarter of 5<sup>th</sup> MLP Bn. or any other places directed by the undersigned.

The firewood should be of good quality. The undersigned or his representative after due inspection will be accept the articles. Rejected materials if any, will have to be replace by the supplier at their own cost.

Commandant  
5th Battalion Meghalaya Police  
Samgong, Williamnagar.

OFFICE OF THE COMMANDANT 3 MLP BN, KHLIEH-TYRSHI,  
WEST JAINTIA HILLS, JOWAI

Jowai, the 19th February, 2015.

**QUOTATION NOTICE**

**No.BN3/MLP/Q-3/VOL.VI/2015/486(A).**—Sealed Tender affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty five) only are invited from the Suppliers for entering into the rate contract for supply of Firewood (Dried) to the entitled personnel of 3 MLP Bn, Khlieh-Tyrshi, Jowai, West Jaintia Hills during the year 2015-16.

(1) **TERMS AND CONDITIONS**

The contract commence from 1st April, 2015 and the tender will be received upto 12:00 Hrs. on 10th March, 2015 by hand or by post. These will be opened on the same day at 13:00 Hrs. Tenderer(s) are invited at the time of opening of the Tender.

(2) **TENDER MUST BE ACCOMPANIED BY**

- (a) Affixing non-refundable Court Fee Stamp of Rs. 25/-.
- (b) A recent passport size photograph.
- (c) Valid current Income Tax clearance certificate from the Income Tax Department.
- (d) Valid Current Sales Tax Certificate. VAT clearance Certificate and Professional Tax clearance certificate.
- (e) Financial stability Certificate from the Deputy Commissioner First Class Magistrate or of the Scheduled Bank certificate that the firm/supplier are capable to undertake the supply work should be submitted along with the Tender.
- (f) An undertaking certificate that the supply work will be carried out by the Contractor/ Tenderer(s) himself/ herself.
- (g) Attested copy of valid Trading License in terms of KHADC, JHADC, GHADC (for Non-Tribals Regulation Act 1954) by Tenderer(s) who are required to obtain such license.

(3) **RATES QUOTED**

- (a) Should be inclusive of all charges, local taxes should be shown separately. Supply of the materials to the camp to be born by supplier separately.
- (b) Should be valid for one calendar year from the date of acceptance of Tender.

- (c) Should be written clearly in figure and in words. Any alternative or overwriting must be fully signed by the Tenderer(s)
  - (d) Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstance and Tenderer(s) will be liable to supply the items at the rate accepted by the Commandant, 3 MLP Bn, Khlieh-Tyrshi, Jowai. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
- (4) Tender Quotation should be addressed to the undersigned by designation and not by name. Sealed envelope containing the Quotation must be superscribed as "Tender for supply of Fire wood (Dried) for the year 2015-16" and must be sent by registered post or by hand delivery.
- (5) **THE SUCCESSFUL TENDERER(S) WILL BE :-**
- (a) Intimate by letter of acceptance of the Commandant, 3 MLP Bn, Khlieh-Tyrshi, Jowai till then no bidder has any right to assume that his/her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any Tenderers in anticipation of acceptance letter.
  - (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to fulfillment of the terms and conditions of the contract, which successful Tenderer(s) will have to enter into such security deposit will be subjected to forfeiture in case of non fulfillment of terms and conditions of the Tender Notice of the contract agreement. The earnest money of the successful Tenderer(s) will not be released till the security deposit is furnished earnest money of the successful Tenderer(s) will be forfeited to the Government. In case of failure to furnish security money is full.
- (6) **RATES OF SECURITY DEPOSIT :-**
- The successful Tenderer(s) will have to deposit 5% of the total value of the contract calculated on the basis of approximate of annual requirement as security deposit.
- The security deposit should be interest free and in the form of a valid Bank Draft Deposit at call pledged in favour of the undersigned.
- (7) If the successful tenderer(s) willfully neglects, fails to perform to observe any or all conditions of the contract agreement of attempts to cheat or indulge in foul practice, the Commandant, 3 MLP Bn, Khlieh-Tyrshi, Jowai may impose a ban upon such tenderer(s) forfeiture business within the department.

- (8) The successful tenderer(s) will have to supply the firewood (Dried) at 3 MLP Bn, Hqrs. Khlieh-Tyrshi, Jowai on monthly basis and starts supply immediately on the receipt of order from the office of the undersigned. In the event of contractor failing to supply the same to this Unit as per schedule date given to him/her the contractor shall be liable to (a) for failure of security deposit (b) cancellation of the contract may write to appoint a new contractor in her/his place to supply the same.
- (9) The undersigned is not bound to accept the lowest quoted rate and reserved the right to himself to reject any or all tenders without assigning any reason thereof.

NAME OF ITEM	SPECIFICATION	RATE (Per Quintal)
Firewood (Dried) Approximate requirement of fire wood is 250 Qttes/month.	3' x 2' (diameter)	

**M. B. SYIEM,**  
Commandant,  
3 MLP BN., Khlieh-Tyrshi,  
West Jaintia Hills, Jowai.

Shillong, the 9th March, 2015.

**SHORT NOTICE INVITING TENDER**

No.MUDA/TECH/5/2014-15/1.

Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of Tender agreement duly affixed with a non refundable court fee stamp of **₹ 1,000/- (Rupees: One Thousand) only** are hereby invited in Meghalaya Urban Development Authority from the Registered Class-I: P.W.D. (Building), Contractors with experience of executing similar building for the under mentioned work and will be received in the office of the Meghalaya Urban Development Authority, Shillong upto 2.00 P.M of 25<sup>th</sup> March, 2015 and will be opened on the same day at 2:30 P.M.

Detailed tender papers may be obtained from the Technical Branch of this office from 10<sup>th</sup> March 2015 on payment of non -refundable fee of **₹ 500/- (Rupees Five Hundred) only** (if in cash) and **₹ 700/- (Seven Hundred) only** (if by post) during office hours on any working day.

**NAME OF WORK:-**

Sl. No	Name of Work	Approximate value of work	Time of Completion	Rate
1	Construction of bus Depot, at Mawblei, Shillong.	₹ 40,43,200/- (Rupees Forty Lakhs Three Thousand Two Hundred ) only.		Rate to be quoted on flat percentage basis i.e AT PAR / ABOVE the Schedule of Rates for Building Works for 2013 – 14 and Roads (2012 – 13)
2	Construction of Bus Depot Cum Workshop at New Shillong.	₹ 50,42,000/- (Rupees Fifty Lakhs Forty Two Thousand) only.	6 Months	

**Engineer-in-Chief**  
Meghalaya Urban Development Authority, Shillong.

**OFFICE OF THE DIRECTOR GENERAL OF POLICE**  
**MEGHALAYA:SHILLONG**

Shillong, the 19<sup>th</sup> February, 2015.

**RE-TENDER NOTICE**

**SUPPLY OF RATION TO MEGHALAYA POLICE DOGSQUAD, PYNTHORUMKHRAH,  
SHILLONG AND TURA FOR THE YEAR 2015-2016**

**No. MS/VIII-1/2015-16/51.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only are invited for supply of the following items for the financial year 2015-2016 (with effect from 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016 These will be received till 16<sup>th</sup> March, 2015 upto 13.00 hrs and will be opened immediately thereafter.
  - a. For Supply of rations for Police Dog Squad, Pynthorumkhrah, Shillong and Tura, the Tenderers must quote rate for Rice per Kg. Beef per Kg, Milk per litre, Eggs per dozens and Loaf per piece.  
Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.
- 2.(a) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container) so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates. Rates for indential items.  
(b) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained.  
(c) The contract when awarded will remain operative upto 31/03/16 subject to the conditions under clause 6(c) and 7(a).  
(d) In the interest of the finance and the administrative suitability in public interest the D.G. of Police, Meghalaya may extend the operation of the contract beyond –30/03/16 till 30/05/16 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.

3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.
  - (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
  - (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department, Government of Meghalaya.
  - (d) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (e) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
  - (f) Up-to date certificate issued by Health Inspector, Health Department, Government of Meghalaya in respect of food adulteration.
  - (g) Attested copies of valid Trading License in terms of KHADC, JHADC, GHADC for non tribals (Regulation Act 1954) who are required to obtain such license should be enclosed.
4. (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid.  
(b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration.  
(c) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates in the Tender must be in terms of Rupee and paise. The selected Contractors will have no claim for compensation if any duty or tax inforce in respect of the contracted commodities is increased during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.  
(d) All Tenders must quote only one rate for each articles of ration.  
(e) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil / Mustard oil should be in the original packing of the manufacturer container.
5. All Tenders must affix their signature and date on the Tender Form with their full address.
  - a. If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.

- b. When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
- c. The Tenderers must submit with the Tenders a sum of Rs.1000/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with each tender for each group separately. Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. None-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- (i) Government Securities.
- (ii) Postal Saving Accounts.
- (iii) Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
- (iv) No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
- (v) Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs. 1000/-

- 6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
  - (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
  - (iii) Cancellation of the Contract within 30 days notice to the Contractors

- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.
- (e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters. No claim in any form and on any account for transport charges etc. will entertained by the Government.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contact from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-
- (i) A contractor assigns or sublets any Contract without his approval.
  - (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
  - (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.
- In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.
- If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.
- Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.
8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of

the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.

- (b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Seven(7) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit. In case of contract exceeding Rs. 50,000/- may be accepted in the following manner :-
- (i). Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
  - (ii). Balance fifty percent in one instalment within 3 months of commencement of contract.
  - (iii). When the contract value does not exceed Rs. 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
- (d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.
10. The Contractor will have no claim for compensation in case any duty or tax is increased in respect of the contract commodities during the currency of the contract or any duty/ tax.

11. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.
12. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
  - (a) Tenders once submitted should hold good upto 30/06/15 case it is decided by the Director General of Police, to refloat / call for additional Tender, the Tender already submitted will remain valid for a period of 90 days from the date of opening of refloated Tenders / additional Tenders irrespective of the fact whether such date falls beyond 30/04/15 Such refloated Tenders / additional Tenders should remain open for acceptance for 90 days from the date of opening of the Tenders. However, if considered necessary original / refloated Tenders beyond the stipulated period as above, will be considered subject to the willingness of the Tenderers.
  - (b) No voluntary offer of reduction of Tender rates will be considered as valid.
  - (c) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
  - (d) Successful Tenderers will have to furnish required Security Deposit before 30/03/15 or any other date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from the Tendering for a period of 2 years in this Department.
13. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantitil be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.

- (2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.
- (3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.
- Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.
- (4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.
- (5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.
- (6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.
- (7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.

14. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.
15. In the interest of Finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.
16. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**RE-TENDER NOTICE.**

Sealed Tenders, for Supply of Rations to Meghalaya Police Dog Squad at Pynthorumkhrah, Shillong and Tura invited for the year 2015-2016. These will be received by the undersigned till **16<sup>th</sup> March, 2015 upto 13.00 hrs** and will be opened on the same day. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate Earnest money should be submitted.
5. Upto date Sales Tax Clearance Certificate VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers whose business establishment fall under the jurisdiction of the District Council.
7. Upto date financial stability Certificate from the competent authority to be furnished certificate issued by Health Inspector, Health Department in respect of food adulteration.
8. Tenders should be properly sealed.
9. Tender for supply of Ration to Police Dog Squad at Pynthorumkhrah, Shillong.
10. Tender for supply of Ration to Police Dog Squad at Tura.
11. Tenders which do not meet any of the above requirement are liable to be rejected.

**SCHEDULE OF ITEMS (DOG SQUAD)**

Slno.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Ration to Police Dog Squad at Shillong (Pynthorumkhrah)/Tura for the year 2015-2016 (w.e.f. \_\_\_\_\_ to \_\_\_\_\_).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money:- Rs.1,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Dog Squad (as the case may be).
2. Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery:- Delivery will be made at Police Dog Squad at Pyntorumkhrah, Shillong / Tura as indented by the Indenting Officers. No extra charges will be charged for delivery of ration.
4. We/I agree to accept part tender on item-wise rates as ordered by you.
  - (a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Ration to the Meghalaya Police Dog Squad during the year 2015-2016 in response to which I submit Tender herewith.
  - (b) The undersigned do hereby also agree on acceptance of my Tender period of the Currency contract as per your instruction laid in the Tender Notice dated\_\_\_\_\_

Signature of Tenderer.

Full Address:-

OFFICE OF THE DIRECTOR GENERAL OF PRISONS  
HORSE SHOE BUILDING, LOWER LACHUMIERE  
MEGHALAYA, SHILLONG

Shillong, the 3<sup>rd</sup> March, 2015.

**SHORT NOTICE INVITING QUOTATION**

**No.PRI.85/2014/26.**-Sealed Quotations affixing non-refundable Court Fee Stamp of ₹ 300/- (**Rupees three hundred**) only, are invited from Authorized agents and Dealers of reputed manufactures and registered intending Firms and Suppliers for Supply of **LED Colour Television (Sizes : 22" and 24")** to District Jail, Shillong which will then be collected by the concerned Jails.

The Quotation will be received in the Office of the Undersigned on or before the **19<sup>th</sup> March, 2015 at 3.00 P.M.** and will be opened on the same day and date in presence of the Quotationers or their Authorized agents if they so desire. During submission of the quotations, the Brand and Model and size should be clearly indicated.

Asstt. Inspector General of Prisons,  
Meghalaya, Shillong.

Shillong, the 4<sup>th</sup> March, 2015.

**SHORT NOTICE INVITING QUOTATION**

**No.PRI.85/2014/27.**-Sealed Quotations Affixing Non-refundable Court Fee Stamp of ₹ 300/- (**Rupees three hundred**) only, are hereby invited by the Undersigned from Authorized agents and Dealers of reputed manufactures and registered intending Firms and Suppliers for **Supply of LED Colour Television** to District Jail, Shillong which will then be collected by the concerned Jails, as per requirement, terms and conditions indicated below:

SL.NO.	ITEMS AND SPECIFICATION	QUANTITY
1.	LED Colour Television – Size : 22" and 24"	16 nos.

**TERMS AND CONDITIONS:**

1. The quotations will be received in the Office of the Undersigned up to **3.00 P.m. on 19<sup>th</sup> March, 2015 (Thursday)** and will be opened on the same date and time. Quotationers or their authorized representatives are requested to remain present at the time of opening of Quotations. Quotations received after the due date and time, by hand or by post, will be rejected.

2. **Quotations must be accompanied by :**

- (a) Non-refundable Court Fee-stamp of ₹ 300/- (**Rupees three hundred**) only.
- (b) Earnest Money should be in the form of Call Deposit only and are as below :
  - (i) For contract upto 30,000/- - 2% from local and 3% from non-local.
  - (ii) For contract upto 60,000/- - 3% from local and 4% from non-local.
  - (iii) For contract upto 1,00,000/- - 4% from local and 5% from non-local.
  - (iv) For contract more than 1,00,000/- - 5% for all categories.

The above Deposit at Call will be converted to Security Deposit, payable in favour of the Director General of Prisons, Meghalaya, Shillong at any Nationalized Bank at Shillong. The Draft or Deposit at Call of Quotation belonging to Schedule Cast/Schedule Tribes may be deposit **50%** of the Earnest Money mentioned above.

- (c) Attested copy of Valid and Current Meghalaya Value Added Tax Clearance Certificate issued by the Superintendent of Taxes, Meghalaya.
- (d) Attested copy of Valid and Current Meghalaya VAT Certificate of Registration, along with list of items for which rates are offered, with Tax Payer Identification No.  
(TIN No.).
- (e) Attested copy of Valid and Current Professional Tax Clearance Certificate issued by the District Council.
- (f) Attested copy of Valid and Current Financial Stability Certificate issued by any Nationalized Bank, Certifying that the Firm/Supplier is capable to undertake the supply.
- (g) Attested copy of Scheduled Caste/Scheduled Tribe Certificate issued by the concerned competent authority.
- (h) Attested copy of Valid and Current District Council Trading License for Non-Tribals Quotationers.
- (i) A Declaration that no Spouse of the Quotationer is working in the Office of the Director General of Prisons, Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
- (j) An Undertaking that the supply work will be carried out by the Quotationer only.
- (k) A Self-attested Photograph of the Quotationer.

3. **Rates:**

- (a) Should be inclusive of all Taxes,levies, charges,packing,insurance,taxes and other installation/incidental charges. Only local taxes and C.S.T. against 'D' form should be shown separately if applicable.
  - (b) Should be valid for a period of **1 (One) Year** from the date of acceptance of quotation.
  - (c) Should be inclusive of the cost of all accessories.
  - (d) Should be written clearly in figures and in words. Any alterations or over writings must be signed in full by the Quotationers.
  - (e) Once the rates offered in the tenders are accepted, no enhancement of rates will be allowed under any circumstances and the Quotationers will be liable to supply at the rates accepted by the Director General of Prisons, Meghalaya, Shillong. Failure to supply at the accepted rates will entail the offer being cancelled and the Security Money forfeited to Government of Meghalaya.
  - (f) For import items rate should indicate separately i.e. rates with Custom Duty and rates without Custom Duty.
4. Due to the Unavoidable reason(s) if the Office of the Director General of Prisons remains closed on the date prescribed for submission/opening of the quotations, the quotations will be received during the next working day at the same venue and the same timing.
5. The Successful quotationer will be intimated through a Letter of Acceptance by the Director General of Prisons, Meghalaya, Shillong. Till then, no Quotationer has any right to assume that his or her Quotation has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any Quotationers in anticipation of any Acceptance Letter.
6. If the successful Suppliers/Firms willfully neglects, fails to perform or observe any or all the Terms and Conditions, or attempts to cheat or indulge in foul practices, the successful quotationer shall be liable to any of or all of the following action at the discretion of the Director General of Prisons, Meghalaya, Shillong on behalf of Government of Meghalaya.
- (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
  - (iii) Cancellation of the Supply order without any prior notice to the Supplier.

7. Once the Model is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea on non-availability offer of the same quality or alternative offer of the same quality.
8. The store supplied must be of the same models/specifications as quoted. The Director General of Prisons, Meghalaya, Shillong reserves the right of non-acceptance of items which are not found as per the prescribed specification.
9. **Items should be delivered to the Office of the Superintendent, District Jail, Shillong within 15 (fifteen) days from the date of receipt or Supply orders. No extension of delivery period will be entertained.**
10. Risk of transportation will be borne by the Quotationer themselves.
11. Comprehensive on warranty should be indicated along with after sale services facilities.
12. Payment will be made only on completion of supply, installation and on correct receipt of goods by the respective consignee in good condition. Documents/Vouchers/P.R.Bills etc. routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P.R. Bill will not be accepted.
13. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the jurisdiction of the Courts in Meghalaya.
14. The Purchase Board reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest rate(s).

Asstt. Inspector General of Prisons,  
Meghalaya, Shillong.